

Wedding Breakfast Prices

All prices are Pounds Sterling per Person:

Menu / Year	2009	2010	2011
Menu A	46.25	48.50	50.50
Menu B	51.00	53.50	55.75
Menu C	55.50	57.75	60.00
Royal Package	99.00	105.00	110.00
Fork Buffet D	52.50	55.50	58.00
Fork Buffet E	56.00	59.50	62.00
Finger Buffet F	18.00	19.25	20.00
Finger Buffet G	19.95	21.00	22.00
Drinks Package H	13.75	15.50	16.00
Drinks Package J	16.75	18.75	19.50
Drinks Package K	21.00	22.50	23.50
Canapés	8.00	9.00	9.00

Please note Drinks Packages may be subject to change
Children aged 2 - 12 years will be charged at 50% of Adult price

Ceremony Room Hire

All prices are Pounds Sterling per Suite:

Room / Year	2009	2010	2011
Lakeland	450.00	475.00	550.00
Riverside	315.00	330.00	365.00

All prices are Pounds Sterling per room:

Function Room Hire for Non Food Package events	2009	2010	2011
	800.00	850.00	900.00

Wedding Extras

All prices are Pounds Sterling per Service:

Service/ Year	2009	2010	2011
Disco	190.00	200.00	210.00
Disco & Karaoke	240.00	250.00	260.00
Fireworks Admin.	90.00	95.00	100.00

Wedding Reception and Private Functions

Deposit and Payment Terms and Conditions

1. For a Function held on a Friday between May 1st and September 30th a minimum number of 60 Guests is required to attend the Wedding Breakfast.*
2. For a Function held on a Saturday between May 1st and September 30th a minimum number of 80 Guests is required to attend the Wedding Breakfast.*
3. A provisional booking will be held for 10 days from date of enquiry, after which time a deposit of £1000.00 is required to secure your preferred date. If no deposit has been received the provisional booking will be released by the Hotel.
4. A deposit of £1000.00 will be required to confirm your booking.
5. Upon receipt/confirmation of cleared funds of the deposit you will receive written confirmation of your secured date.
6. For an evening buffet a minimum of 85% of Guests attending must be catered for.
7. 4 Months prior to the date 50% of the predicted balance is required.
8. Final numbers will be required 6 weeks prior to the function date. A pro-forma invoice will then be raised and sent on for full payment. This payment should be received 14 days prior to the event. *
9. Once payment of the pro-forma has been received, any subsequent cancellations will not be refunded in any part or form.
10. Whitewater Hotel offers a complete wedding package. We regret we do not allow the use of outside caterers.
11. The cost of any damage caused by function guests to any areas of Whitewater Hotel will be charged to the function client.
12. Whitewater Hotel does not accept responsibility for the return or storage of any items hired from an external supplier.

* A surcharge will be applicable, should the minimum number not be reached. This will be at the chosen menu cost.

Accommodation

1. For a function held on a Friday or Saturday between May 1st and September 30th a minimum booking of 10 rooms are required to be reserved. These rooms will be offered at a privileged rate of 15% off our current tariff. The Guests you wish to benefit from these 10 rooms should be reserved directly with your Function Manager prior to any additional guest's reservations being made.
2. Any of these 10 rooms not confirmed 6 weeks prior to the function date will incur a £30 per room surcharge; this will be added to your pro-forma invoice.
3. A separate cancellation policy is in place for accommodation bookings your guests make, which will be between Whitewater Hotel and the individual Guest responsible for the booking.

Cancellation Terms and Conditions

1. Upon receipt of the £1000.00 deposit you have a 14 day period in which you may cancel the function. Your deposit will be refunded less a £75.00 administration fee.
2. Written notification of a change of date must be given at your earliest convenience but not less than six months prior to the event date. All changes of date will incur a £250.00 administration fee if the date is available. Date change requests made less than 6 months prior to original date booked will not be considered.
3. After 14 days, the total deposit of £1000.00 paid to the Hotel is not refundable.

Date of Function: _____ Date booking confirmed: _____

In signing this agreement you understand fully and are therefore bound by the terms and conditions.

Signed on behalf of Hotel: _____ Print Name: _____ Position: _____

Client Signature: _____ Print Name: _____ Date: _____

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